



## **FOREST PRESERVE DISTRICT OF COOK COUNTY BOARD OF COMMISSIONERS**

### **Finance Agenda**

**Tuesday, April 14, 2015**

**10:00 A.M**

**Cook County Building, Board Room 569  
118 North Clark Street, Chicago, Illinois**

### **NOTICE AND AGENDA**

There will be a meeting of the committee or subcommittee of the Forest Preserve District of Cook County Board of Commissioners at the date, time and location listed above.

### **PUBLIC TESTIMONY**

Authorization as a public speaker shall only be granted to those individuals who have submitted in writing, their name, address, subject matter, and organization (if any) to the Secretary 24 hours in advance of the meeting. Duly authorized public speakers shall be called upon to deliver testimony at a time specified in the meeting agenda. Authorized public speakers who are not present during the specified time for public testimony will forfeit their allotted time to speak at the meeting. Public testimony must be germane to a specific item(s) on the meeting agenda, and the testimony must not exceed three minutes; the Secretary will keep track of the time and advise when the time for public testimony has expired. Persons authorized to provide public testimony shall not use vulgar, abusive, or otherwise inappropriate language when addressing the Board; failure to act appropriately; failure to speak to an item that is germane to the meeting, or failure to adhere to the time requirements may result in expulsion from the meeting and/or disqualify the person from providing future testimony.

**15-0299**

### **COMMITTEE MINUTES**

Approval of the minutes from the meeting of 3/10/2015

**15-0292**

**RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (LITIGATION)**

Finance Subcommittee Meeting on Litigation -3/10/2015

The Finance Subcommittee on Litigation met on the above listed date and recommends the following for approval:

Proposed Settlements Approved Fiscal Year 2015 to Present:	\$24,846.44
Proposed Settlements to Be Approved:	\$0.00

Legal Fees Approved Fiscal Year 2015 to Present:	\$240,437.26
Legal Fees for 3/10/2015 to Be Approved:	\$60,727.57

**15-0293**

**RECOMMENDATION OF THE FINANCE SUBCOMMITTEE (WORKERS' COMPENSATION)**

Finance Subcommittee Meeting on Workers' Compensation - 4/14/2015

The Finance Subcommittee on Workers' Compensation met on the above listed date and recommends the following for approval:

Workers' Compensation Claims approved Fiscal Year 2015 to present:	\$10,000.00
Workers' Compensation Claims to Be Approved:	\$175,000.00

**DISBURSEMENTS**

**15-0281**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Burling Builders, Inc., Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$179,298.45

**Accounts:** 25-6710, Building Account

**Contract Number(s):** 13-80-01-G3R1 & G3R2

**Summary:** New Metal Buildings at Various Sites, locations include: Thorn Creek Maintenance Division HQ, Palos Trail HQ, Central Maintenance Facilities Addition & Central Maintenance Facilities Vehicle Storage Building

**15-0282**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Burling Builders, Inc., Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$165,827.15

**Accounts:** 25-6730, Camp Account

**Contract Number(s):** 13-80-03-002C

**Summary:** Camp Shabbona Development

**15-0283**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Burling Builders, Inc., Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$216,488.77

**Accounts:** 25-6730, Camp Account

**Contract Number(s):** 13-80-03-003C

**Summary:** Camp Sullivan Development, Phase 1

**15-0284**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Old Veteran Construction, Inc., Chicago, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$383,808.13

**Accounts:** 25-6730, Camp Account

**Contract Number(s):** 13-80-03-004C

**Summary:** Camp Reinberg Development

**15-0285**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Cornerstone Contracting, Inc., Elk Grove Village, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$320,104.94

**Accounts:** 25-6730, Camp Account

**Contract Number(s):** 13-80-03-006C

**Summary:** Camp Bullfrog/Maple Lake Development

**15-0286**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED DISBURSEMENT**

**Department(s):** Planning & Development

**Action:** Disbursement Approval

**Payee:** Path Construction Company, Arlington Heights, Illinois

**Good(s) or Service(s):** Construction Services

**Fiscal Impact:** \$173,891.92

**Accounts:** 25-6730, Camp Account

**Contract Number(s):** 13-80-03-008C

**Summary:** Camp Dan Beard Development

**BID RECOMMENDATIONS**

**15-0188**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED BID RECOMMENDATION**

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserve District of Cook County (the "Preserves") to enter into a contract with Path Construction Company, Inc., Arlington Heights, Illinois, for Repairs to Dams and Lakes at Crabtree Nature Center/Sulky Pond, Big Bend Lake, Maple Lake and Wampum Lake

**Reason:** Contract 13-80-02-10C1-R Repairs to Dams and Lakes. The work includes, but is not limited to, earthwork, removals, fencing, pipe culvert replacement, rip rap, epoxy crack injection, structural repair of concrete, concrete structure, limestone slab outcropping repair, erosion control, landscape restoration, water management, and other related work as specified in the plans & specifications.

**Bid Opening Date:** 1/30/2015

**Bid Results:**

<u>Firm</u>	<u>Base Bid</u>
1. Path Construction Company, Inc.	\$467,280.00*
2. Schaeffges Brothers, Inc.	\$468,691.45
3. Pan Oceanic Engineering Co. Inc.	\$542,965.00
4. Industria, Inc.	\$545,435.00

\* Path Construction Company, Inc.'s bid was read into the record as \$467,050.00, but after further examination, they made a mathematical error in their calculations. Their actual bid is \$467,280.00.

**Estimated Fiscal Impact:** \$467,280.00

**Contract Period:** Eight (8) Months from Notice to Proceed

**Account Name/Number:** Habitat & Shoreline Restoration Accounts 25-6750, 51-6750, 52-6750, 54-6750 and 55-6750

**District:** 6, 15 and 17

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision.  
The Chief Attorney and Chief Financial Officer have approved this item.

**Legislative History**      3/10/15 Finance Committee withdrawn  
                                     3/10/15 FPD Board of Commissioners withdrawn

**15-0190**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED BID RECOMMENDATION**

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserve District of Cook County to enter into a contract with Path Construction, Arlington Heights, Illinois for building improvements at Central Garage and Warehouse Complex.

**Reason:** Contract 13-80-01 G5R2 includes upgrades at various buildings at Central Maintenance Compound & at Central Maintenance Warehouse. This work is for construction services and includes improvements for ADA accessibility, life safety issues as well as office and restroom functionality.

**Bid Opening Date:** 1/23/2015

**Bid Results:**

Firm	Base Bid	Additional Item 3*	Total Bid
1. Path Construction	\$1,010,600.00	\$15,500.00	\$1,026,100.00
2. Wight Construction	\$1,063,500.00	\$16,000.00	\$1,079,500.00
3. Simpson Construction Co.	\$1,097,343.00	\$8,750.00	\$1,106,093.00
4. Cornerstone Contracting	\$1,174,000.00	\$18,000.00	\$1,192,000.00
5. Paul Borg Construction	\$1,240,007.00	\$16,592.00	\$1,256,599.00

\*Additional Item 3 includes furnishing and installing conduits to create a comprehensive campus wide infrastructure network.

**Estimated Fiscal Impact:** \$1,026,100.00

**Contract Period:** Six (6) Months from Notice to Proceed

**Account Name/Number:** Building Accounts 25-6710, 51-6710, 52-6710, & 54-6710 and 55-6710

**District:** 1

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision.  
The Chief Attorney and Chief Financial Officer have approved this item.

**Legislative History**      3/10/15 Finance Committee withdrawn  
                                     3/10/15 FPD Board of Commissioners withdrawn

**15-0266**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED BID RECOMMENDATION**

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserve District of Cook County (the "Forest Preserves") to enter into a contract with Martinez Frog's, Inc., Melrose Park, Illinois, for new accessible canoe launches at Northwestern Woods in Des Plaines and Kickapoo Woods in Riverdale.

**Reason:** Contract 13-80-02-10C2 New Canoe Launches. The work includes, but is not limited to, tree removal, earthwork, asphalt paving, concrete paving, pipe culverts, restoration and other related work as specified in the plans & specifications.

**Bid Opening Date:** 3/18/2015

**Bid Results:**

<u>Firm</u>	<u>Base Bid</u>
1. Martinez Frog's Inc.	\$209,407.50
2. Industria, Inc	\$261,921.00
3. Norvilla, LLC	\$268,000.00
4. F.H. Paschen, S.N. Nielsen & Associates, LLC	\$268,520.00
5. Front Range Environmental	\$288,200.00
6. Schaeffges Brothers, Inc.	\$296,646.00
7. Paul Borg Construction Company	\$309,846.70

**Estimated Fiscal Impact:** \$209,407.50

**Contract Period:** Five (5) Months after issuance of the Notice to Proceed.

**Account Name/Number:** Recreation Landscape Accounts: 25-6760, 26-6760, 51-6760, 52-6760, 54-6760 and 55-6760

**District:** 5 and 17

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision. The Chief Attorney and Chief Financial Officer have approved this item.

**15-0267**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED BID RECOMMENDATION**

**Department:** Planning and Development

**Request:** Authorization for the Forest Preserve District of Cook County (the "Forest Preserve") to enter into a contract with Matthew Paving, Inc., Oak Lawn, Illinois ("Matthew Paving") for parking lot repaving at North Police Area Headquarters and Barrington Road Pond. Matthew Paving, a local business, was the second lowest responsible and responsive bidder. Matthew Paving's bid was within two percent (2%) of the bid submitted by Chicagoland Paving, a business located in Lake Zurich, Illinois that does not meet the definition of a local business.

Pursuant to Section 1-8-2E of the Forest Preserves' code, the Forest Preserve is authorized to procure goods and services from a local business provided the bid from the local business is no more than two percent higher than the bid from a non-local bidder that otherwise would be considered the lowest responsive bidder. The Forest Preserve now desire to do so.

**Reason:** Contract 15-80-01 Parking Lot Repaving. The work includes, but is not limited to, repaving and reconstructing the existing parking lots at the North Police Area Headquarters and Barrington Road Pond sites and other related work as specified in the plans & specifications.



**Bid Opening Date:** 3/18/15

**Bid Results:**

<u>Firm</u>	<u>Base Bid + Optional Additional Work Item #1</u>
1. Chicagoland Paving *	\$332,800.00
2. <b>Matthew Paving, Inc.**</b>	<b>\$334,372.39</b>
3. J&R 1st in Asphalt, Inc.	\$374,038.12

\* Chicagoland Paving is located in Lake Zurich, IL in Lake County.

\*\* Matthew Paving is located in Oak Lawn, IL in Cook County.

**Estimated Fiscal Impact:** \$334,372.39

**Contract Period:** Five (5) Months after issuance of Notice to Proceed.

**Account Name/Number:** Site Amenity Accounts: 25-6770, 26-6770, 51-6770, 52-6770, 54-6770 and 55-6770

**District:** 15

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision.

The Chief Attorney and Chief Financial Officer have approved this item.

**15-0269**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED BID RECOMMENDATION**

**Department:** Resource Management

**Request:** Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Arborworks LLC, Downers Grove, Illinois.

**Reason:** Contract #15-31-105 consists of tree and brush removal along trails in the Thorn Creek area, including the removal, topping or pruning of one thousand seven hundred eighty-eight (1,788) trees, one (1) of which requires stumping, ninety-two (92) that require pruning/topping, and one (1) acre of brush clearing in accordance with the Preserves specifications in Region 9, Thorn Creek Division. Arborworks, LLC was the lowest responsible bidder of the six (6) bidders.

**Bid Opening Date:** 3/25/2015

**Bid Results:**

1. Arborworks LLC, \$133,845.00
2. Trees "R" Us, \$157,840.00

3. Vega Tree Service, \$168,840.00
4. Homer Tree Care, \$203,270.00
5. Groundskeeper Landscaping, \$228,100.00
6. Clean Cut Tree Service, \$375,660.00

**Estimated Fiscal Impact:** \$133,845.00

**Contract Period:** Ninety (90) work days from notice to proceed

**Account Name/Number:** 09-6756 EAB Tree Removal

**District:** 6

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision.  
The Chief Attorney and Chief Financial Officer have approved this item.

**15-0271**

**Presented by:** ARNOLD RANDALL, GENERAL SUPERINTENDENT

**PROPOSED BID RECOMMENDATION**

**Department:** Resource Management

**Request:** Authorization for the Forest Preserves of Cook County (the "Preserves") to enter into a contract with Vega Tree Service, Northlake, Illinois

**Reason:** Contract #15-31-106 consists of the removal, topping or pruning of two thousand nine hundred and ninety-two trees (2,992), which includes ninety-seven (97) that require limbing, six (6) that require stumping, and eight (8) that require topping, in accordance with the Preserves specifications in Region 2, Northwest Division. Vega Tree Service was the lowest responsible bidder of the seven (7) bidders.

**Bid Opening Date:** 3/27/2015

**Bid Results:**

1. Vega Tree Service, \$252,775.00
2. Trees "R" Us, \$294,127.00
3. Arborworks LLC, \$331,667.00
4. Clean Cut Tree Service, \$364,240.00
5. Midway Tree Service, \$474,300.00
6. Homer Tree Service, \$494,842.00
7. Groundskeeper Landscaping, \$503,700.00

**Estimated Fiscal Impact:** \$252,775.00

**Contract Period:** Ninety (90) days from notice to proceed

**Account Name/Number:** 09-6756 EAB Tree Removal

**District:** 14

**Concurrence(s):**

The vendor has met the Minority and Women Business Enterprise Ordinance provision.  
The Chief Attorney and Chief Financial Officer have approved this item.

**15-0288**

**REVENUE AND EXPENSE REPORT**

**Forest Preserve District of Cook County  
Corporate Fund Analysis of Revenue and Expenses  
as of February 28, 2015**

SEE ATTACHED

# REVENUE AND EXPENSE REPORT

## FOREST PRESERVE DISTRICT OF COOK COUNTY CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES AS OF FEBRUARY 28, 2015

REVENUES	2014 Budget	2015 Budget	Feb-14	Feb-15	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
Property Taxes	\$ 46,731,676	\$ 47,336,788	\$ 5,320,093	\$ 6,789,974	\$ 1,469,881	14%
Personal Property Taxes	\$ 2,992,351	\$ 3,052,198	\$ 486,324	\$ 425,295	\$ (61,029)	14%
Golf	\$ 990,000	\$ 990,000	\$ 8,583	\$ 20,623	\$ 12,040	2%
Concessions	\$ 220,000	\$ 190,000	\$ 20,547	\$ 27,696	\$ 7,149	15%
License Agreements	\$ 678,800	\$ 876,000	\$ 311,977	\$ 305,023	\$ (6,954)	35%
Land Use Fees	\$ 257,500	\$ 257,500	\$ 34,792	\$ 30,680	\$ (4,112)	12%
Winter Sports	\$ 15,000	\$ 25,000	\$ 40,380	\$ 19,177	\$ (21,203)	77%
Equestrian Licenses	\$ 40,000	\$ 40,000	\$ 121	\$ 434	\$ 313	1%
Miscellaneous Income	\$ 100,000	\$ -	\$ 9,953	\$ 2,953	\$ (7,000)	-
Picnic Permit Fees	\$ 950,000	\$ 1,000,000	\$ 368,954	\$ 345,652	\$ (23,302)	35%
Pool Fees	\$ 420,000	\$ 388,680	\$ (60)		\$ 60	0%
Fines	\$ 336,000	\$ 316,000	\$ 63,158	\$ 9,105	\$ (54,053)	3%
Interest	\$ 100,000	\$ 75,000	\$ 2,952	\$ 4,227	\$ 1,275	6%
Intergovernmental Sources	\$ 250,000	\$ 150,000	\$ -	\$ -	\$ -	0%
Transfer In Corporate Fund	\$ 3,495,819	\$ 7,400,000	\$ -	\$ -	\$ -	0%
<b>TOTALS</b>	<b>\$ 57,577,147</b>	<b>\$ 62,097,166</b>	<b>\$ 6,667,774</b>	<b>\$ 7,980,839</b>	<b>\$ 1,313,065</b>	<b>13%</b>

# REVENUE AND EXPENSE REPORT

## FOREST PRESERVE DISTRICT OF COOK COUNTY CORPORATE FUND ANALYSIS OF REVENUE AND EXPENSES AS OF FEBRUARY 28, 2015

EXPENDITURES	2014 Budget	2015 Budget	Feb-14	Feb-15	Year-to-Year Current Month Difference	Year-to- Date % of Total Budget
			Year-to-Date Actuals	Year-to-Date Actuals		
General Office	\$ 1,885,026	\$ 1,646,866	\$ 189,040	\$ 166,937	\$ (22,103)	10%
Finance & Administration	\$ 1,894,484	\$ 1,953,959	\$ 161,491	\$ 194,002	\$ 32,511	10%
Human Resources	\$ 562,261	\$ 709,273	\$ 48,018	\$ 55,137	\$ 7,119	8%
Resource Management	\$ 4,245,885	\$ 4,358,242	\$ 306,061	\$ 419,941	\$ 113,880	10%
Conservation & Experiential Programming	\$ 4,482,385	\$ 5,503,414	\$ 412,136	\$ 399,098	\$ (13,038)	7%
Permit, Concessions & Volunteer Resources	\$ 1,739,578	\$ 2,099,663	\$ 128,970	\$ 154,145	\$ 25,175	7%
Landscape Maintenance	\$ 9,956,507	\$ 9,874,711	\$ 792,054	\$ 903,595	\$ 111,541	9%
Facility Maintenance	\$ 9,107,556	\$ 9,987,027	\$ 497,429	\$ 540,112	\$ 42,683	5%
Resident Watchmen Facilities	\$ 257,500	\$ 257,500	\$ 426	\$ 361	\$ (65)	0%
Legal Department	\$ 1,302,257	\$ 1,323,072	\$ 109,683	\$ 121,926	\$ 12,243	9%
Law Enforcement	\$ 9,250,533	\$ 9,281,707	\$ 831,686	\$ 981,039	\$ 149,353	11%
Planning & Development	\$ 1,805,991	\$ 1,934,135	\$ 146,129	\$ 183,439	\$ 37,310	9%
District-Wide Services	\$ 4,537,184	\$ 6,967,597	\$ 108,059	\$ 261,284	\$ 153,225	4%
Transfer Out of Corporate Fund	\$ 6,550,000	\$ 6,200,000	\$ -	\$ -	\$ -	0%
<b>TOTALS</b>	<b>\$ 57,577,147</b>	<b>\$ 62,097,166</b>	<b>\$ 3,731,182</b>	<b>\$ 4,381,016</b>	<b>\$ 649,834</b>	<b>7%</b>